

**THOMAS A. HOLCOMB CPM**  
**Holcomb Property Management, Inc.**  
**15 Gatehouse Court**  
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## **EXPERIENCE**

**September 2002 to present- President-Holcomb Property Management Inc., Sacramento, CA.** Provide Asset and Full Service Property Management services to owners. Portfolio includes Office Buildings, Industrial Parks, and shopping centers. Average term that I have managed each of the properties is in excess of 16 years.

**June 1987 to September 2002-Vice president- Colliers International, Sacramento, CA.** Provide Asset and Property Management with ultimate responsibility for a portfolio of office buildings, industrial parks, and retail centers. Active as a commercial real estate broker to provide leasing, sales, and acquisitions for portfolio clients. Broker of record for Sacramento Office.

**March 1986 to June 1987-Real Estate Manager- Coldwell Banker REMS, Sacramento, CA.**

Property manager for a portfolio of office buildings, industrial parks, retail centers and apartment communities. Interviewed, hired, trained and supervised resident managers.

**October 1984 to February 1986-Director of Property Management- Simons and Brecht, Santa Rosa, CA.**

Established policies and procedures for the property management division of development company. Developed detailed budget systems for properties through Lotus 123. Revised income statements to conform to industry standards.

**July 1980 to September 1984-Real Estate Manager- Coldwell Banker REMS, Sacramento, CA.**

Property Manager for a portfolio of office buildings, industrial parks, retail centers, and apartment communities.

**March 1980 to June 1980-Regional Property Manager- Intercoast Property Management, Sacramento, CA.**

Property Manager for a portfolio of apartment communities located in Vallejo, Davis, Woodland, Sacramento, and Stockton.

**February 1978 to March 1980-Assistant Manager- Oakwood Garden Apartments, San Diego, CA**

Graduated from R&B Enterprises management training program. Supervised leasing staff, approved leases and lease applications. Supervised maintenance of property and preparation of vacant units.

**May 1976 to February 1978-Operations Manager- Communimark Inc, Mill Valley, CA.**

Supervised advertising campaigns and reciprocal trade agreements with print, radio and television media.

**September 1974 to May 1976-Certified Flight Instructor- Marin Aviation, Novato, CA.**

Instructed single, multi-engine and instrument students. Certified for single pilot IFR Part 135 single pilot multi-engine operations. Commuter airline pilot, charter pilot, and cargo pilot.

**August 1970 to September 1974-U.S. Army.**Served as a Helicopter Ambulance pilot in Vietnam (DUSTOFF) and a MAST pilot at Ft. Lewis Washington.

## **PROFESSIONAL ACHIEVEMENTS**

- President of Sacramento Valley Chapter of the Institute of Real Estate Management 1991
- Chairman of the Sacramento Commercial Realtors 1991
- Facility Management Instructor California State University, Sacramento 1998
- Economics Instructor for Sacramento Valley Apartment Association 1976 to 1980
- Certified Property Manager of the Year , Sacramento Valley Chapter 1992

- Director of California Association of Realtors 1993 to 1995
- Certified Property Manager # 9424 June 1984
- Licensed California Real Estate Broker.
- B.S. Degree in Management from St. Martins College, Olympia, Washington.